

ANNUAL NOTICE OF REQUIRED DISCLOSURES CONSUMER INFORMATION

WHAT TO DISCLOSE & PRIMARY CONTACT	BRIEF DESCRIPTION OF INFORMATION TO BE DISCLOSED	WHERE TO FIND DISCLOSURE INFORMATION
<p>Accreditation and Licensure</p> <p>Contact: Kathryn.yerkes@scranton.edu</p>	<p>Entities that accredit, approve, or license the institution, and information for reviewing this documentation. Information to file complaint with these entities. If applicable, information about any teach-out plans required by accrediting agencies.</p>	<p>Consumer Information web site University Catalogs Middle States Accreditation web site Middle States Accreditation and State Authorizations Listing of Disciplinary Accreditations Academic program web pages (various)</p>
<p>General Institutional Information (additional specific Institutional Information elements detailed below).</p> <p>Contact: Kathryn.yerkes@scranton.edu</p>	<ul style="list-style-type: none"> x Annual Notice of Availability of Consumer Information x Titles and availability of employees responsible for dissemination of institutional information and how to contact them x Complaint Information: Accreditors and Other Entities x Student Grievance Procedures x If applicable, information about any enforcement action or judgment brought against the institution by a state, federal or law enforcement agency that could result in an adverse action of accreditation, state authorization or Title IV eligibility 	<p>Consumer Information web site Complaints: Accreditor and State Complaint Information for Online Students Annual Notice: Availability of Consumer Information</p>
<p>Student Financial Assistance Information</p> <p>Contact: finaid@scranton.edu bursar@scranton.edu</p>	<ul style="list-style-type: none"> x Price of attendance/tuition, typical charges for room and board, and other fees x Net Price Calculator x Estimates of costs necessary for books and supplies and for transportation x Policies regarding disbursement of books and supplies for Title IV eligible students x All need-based and non-need based Federal, state, local, private and institutional financial assistance programs available to enrollees, including private educational loans x Terms and conditions of Title IV loans 	<p>Consumer Information web site Office of Financial Aid Office of the Bursar Tuition and Fees Price of Attendance Net Price Calculator Textbook Costs Loans and Financing Options Lending Code of Conduct Preferred Lending Arrangements Comprehensive Guide to Financial Aid Programs Cohort Default Rates Also: Pennsylvania Act 121 Disclosure</p>

¹ As required by the Higher Education Opportunity Act (2008). Information on the Consumer Information page updated annually and as available. Annual notices to students distributed according to required dates and/or most recent updates available.

For paper copies of these documents, or for more information, contact the Office of Planning & Institutional Effectiveness at 570-41-6567, or email Kathryn.yerkes@scranton.edu

	<ul style="list-style-type: none"> x Eligibility requirements and procedures for applying for aid, and, criteria for selecting recipients and determining award amount x Methods and frequency of disbursements of aid x Terms of any loan received as part of financial aid package, sample loan repayment schedule, and the necessity of repaying loans x Titles and availability of employees responsible for dissemination of institutional and financial assistance information and how to contact them x Student eligibility and standards for Satisfactory Academic Progress x Statement that enrollment in program of study abroad approved for credit by home school may be considered enrollment in home school for purposes of applying for federal student aid x Terms applicable to employment provided as part of financial aid package x Entrance and Exit counseling information x Private educational loan information and preferred lender arrangements and lists 	
<p>Withdrawal & Refund Policies</p> <p>Contact: registrar@scranton.edu finaid@scranton.edu bursar@scranton.edu</p>	<ul style="list-style-type: none"> x Institutional policy, requirements, and other information about officially withdrawing from school x Requirements for return of Title IV grant or loan aid x Refund policy 	<p>Consumer Information web site Refund Information Leave of Absence for Spring/Summer/Summer II</p>

Graduation and Completion
Rates

Graduation rates for
x all full-time students;
x students by gender,
x race/ethnicity,
x

Student Disability Services	<ul style="list-style-type: none"> x Descriptions of services and facilities for students with disabilities 	Consumer Information web site CTLE Contact: ctle@scranton.edu
Drug and Alcohol Abuse Policies and Prevention Resources	<ul style="list-style-type: none"> x Drug Free Workplace Policy x Drug and Alcohol Abuse Policies and Prevention Resources 	

Voter Registration	Good faith effort to distribute a mail voter registration form to each student enrolled in a degree program and physically in attendance.	Consumer Information web site RoyalsVote https://Vote.pa.gov
Constitution Day	Information pertaining to Constitution Day (September 17).	Annual Notice: Constitution Day Constitution Day Information
Accountability for Programs that Prepare Teachers	School reports and other information that describes teacher preparation. Includes: statement of approval, goals, pass rates, description of preparatory activities, etc).	Consumer Information web site PCPS web site Academic program web pages
Student Outcomes	<ul style="list-style-type: none"> x Licensure pass rates x Post-graduation employment data 	Consumer Information web site Academic program web pages Office of Career Development
Graduate and Professional Education	Information about the types of graduation and professional education in which graduates of 4-year programs enroll.	Consumer Information web site Academic program web pages Office of Career Development